

# Accents Jobs

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## Program Management Support

### Description

We are hiring a Program Support and Project Management Specialist to deliver comprehensive support and management services for our client. In this role, the candidate will manage the technical approach, organizational resources, and controls needed to ensure projects meet cost, performance, and schedule goals.

### Responsibilities

- Lead projects using Agile methods to ensure they are delivered on time, within budget, and meet performance standards and a solid understanding of PMI guidelines.
- Oversee the management of project scope and requirements to ensure alignment with goals and objectives.
- Develop and manage project schedules and budgets, keeping projects on track.
- Implement quality control processes to ensure high standards are met throughout the project.
- Continuously seek ways to improve project processes for better efficiency and outcomes.

### Qualifications

- Bachelor's degree in business management, Information Technology or relevant field.
- Proficiency in Agile/iterative development methodologies.
- Knowledge of Project Management Institute (PMI) guidelines and standards.
- Strong experience in project scope, requirements, schedule, cost, and quality management.
- Proven ability to implement process improvements.
- Experience managing technical and organizational resources for complex projects.
- Strong organizational skills and ability to manage multiple or competing priorities.
- Excellent communication and problem-solving abilities.

### Hiring organization

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### Job Location

Pontiac, Michigan, United States

### Date posted

August 26, 2024